North Carolina State Hearing Aid Dealers and Fitters Board



CONTINUING EDUCATION REPORT OF PROGRAM ATTENDANCE (F24-CER)

Reporting Fee: \$15.00

Note: 21 NCAC 22F Section .0200 CONTINUING EDUCATION contains all NC rules about obtaining and reporting continuing education to meet license renewal requirements. Licensees are responsible for reviewing and understanding regulatory requirements. 22F .0202(b): The CEU Accrual Period for each license renewal shall be the calendar year preceding license renewal. 22F .0201(3): "CEU reporting deadline" means the tenth day of January which immediately follows the CEU Accrual Period. Follow Rule 22F .0207 for recording CEU credit with the Board. Only this approved form is accepted for attendance verification.

Complete the online CEU Verification Report and print confirmation sheet as a cover sheet to mail form or payment.

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21 NCAC 22F .0207 REC	ORDING CELL	CDEDIT						
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CEU Verification Report _____ or Provider Submitted _____

License No.

- (c) The Board shall accept the Board form entitled "Continuing Education Report of Program Attendance" for attendance verification when recording CEU credit. The Board shall reject certificates of attendance issued by any entity other than the Board as proof of attendance or as verification of CEU credit earned.
- (d) A licensee shall record CE Program CEU credit with the Board by submitting all of the following:
 - (1) an electronic CEU Verification Report;
 - (2) an original Report of Attendance; and
 - (3) a recording fee for each CE Program as set forth in Rule 21 NCAC 22A .0501.
- (e) A licensee shall record self-study CEU credit with the Board as set forth in Rule .0208 of this Section.
- (f) The Board shall accept an electronic image of the Report of Attendance as the original Report of Attendance when submitted electronically in conjunction with a CEU Verification Report or a roster.
- (g) A licensee shall record sufficient Board-approved CEU credit to satisfy the continuing education requirement for license renewal by the CEU reporting deadline, which is the 10th day of January immediately following the CEU Accrual Period.
- (h) A licensee's failure to record sufficient CEU credit with the Board by the CEU reporting deadline shall be grounds for disciplinary action.

21 CAC 22F .0202 ANNUAL CONTINUING EDUCATION REQUIREMENTS

- (a) A licensee shall complete and record with the Board 10 hours (1.00 CEU credit) of Board-approved continuing education annually, from sessions assigned to Category 1 in accordance with Rule .0203 of this Section.
- (b) The CEU Accrual Period for each license renewal shall be the calendar year preceding license renewal. CEU credit cannot be carried over from one CEU Accrual Period to the next, even if the CEU credit earned exceeds the license renewal requirement.
- (c) An individual who passes the licensing exam during a CEU Accrual Period shall have satisfied the continuing education requirement for the corresponding license renewal.

Pursuant to N.C.G.S. 25-3-506 and 21 NCAC 22A .0501 (14), a processing fee of \$25.00 will be charged for any check on which payment is refused by the payor bank.

21 NCAC 22F .0206(b)-(d) CE PROGRAM MODIFICATION Eff. September 1, 2013.

- (b) The program sponsor shall submit documentation regarding any modifications to an approved program to the Board within 30 calendar days after the CE Program completion date and shall notify program participants that approved CEU credit is subject to change due to modifications in the agenda.
- (c) The program sponsor shall write all program modifications in the appropriate section on the Report of Attendance and sign the form in the area designated for CE Program modifications if any session of an approved CE program is modified after publication of the program announcement or after submission of the program application to the Board.
- (d) The Board may modify its approval of sessions and the CEU credit allowed when a program is changed after receiving Board approval. The Board shall update the program status on the website to reflect CEU credit changes.

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Change Program Title:	
Change Date:	Change Location:
OTHER PROGRAM MODIFICATIONS	

OTHER PROGRAM MODIFICATIONS:

Program Provider Signature:	Title:	Date: